

**Minutes of the Belmont Parish Council held on Thursday 7<sup>th</sup> November 2019**  
**at 6:30pm in Belmont Community Centre.**

Present: Chairman, Councillor D.J. Southwell, Vice- Chair Councillor R. Murphy,  
Councillors J. Appleby, E.B. Finlay, B. Howarth, S. Inglis, M. Watson, C.A. Lattin, E. Mavin  
L. Mavin and J. J. Wildheart

Also Present Mrs S.Overton (Parish Clerk)  
Members of the Public (5)

19.101 To Receive Apologies for Absence.

Apologies for absence were received from Councillors P.T. Finley, C.A. Fletcher,  
T.A. Lemmon and S. Lowes.

**Received.**

19.102 To Receive Declarations of Interest.

Members Please Note: - this is a standard item. If Members are aware of a personal or  
prejudicial interest in relation to any item on the Agenda this should be disclosed at this  
stage or when the interest becomes apparent during the consideration of an item in  
accordance with the Code of Conduct for Members. This item is linked to your Declaration  
of Members Interest forms please consult these forms when reading these Notes on agenda  
items to ensure compliance with this item.

**Received.**

**The Chairman suspended Standing Orders.**

19.103 To Receive Miscellaneous Reports.

(a) Police.

A police report has been circulated to Councillors for information.

(b) Community Warden.

There were no Wardens present.

(c) Members of the Public.

A concern was raised regarding land at Front Street Sherburn Road DH1 2EP which had  
been refused planning permission for a car wash, has been bulldozed and a fence  
erected by the owner who owns part of it. The Chairman to contact the Head of  
Planning to look into it.

A concern was raised regarding the amount of shopping trolleys abandoned along  
Sherburn Road Councillor EM to contact the Neighbourhood Wardens to resolve the  
problem.

An ongoing concern regarding problems with overgrown trees in Carrsway and  
Carrsdale was raised by residents. The Chairman said he had visited the area in  
Carrsway and found one tree in particular needed crowning. The Chairman to arrange a  
site visit to the area of Carrsdale as residents said trees were very close to properties.  
The Chairman thanked the members of public.

Four members of the Public left the meeting at 7:05pm  
Councillor JJW left the meeting at 7:05pm

**The Chairman re-imposed Standing Orders.**

19.104 To Consider and Make Comment on Planning Matters\*.

Tabled at the meeting were the Planning Lists for October 2019 and the Countywide List of Delegated Decisions for October 2019.

The Chairman of the Planning Committee drew attention to relevant applications and delegated approvals and invited comments.

The possible extension of Article 4, the requirement of Planning Permission for Chase of use from C3 to C4 Small HMO, in Carrville and Belmont was also discussed.

Consultation is in progress.

The Chairman thanked the Chairman of the Planning Committee for her report.

**Agreed.**

19.105 To Confirm and Sign as a Correct Record of the Minutes of the Meeting of Belmont Parish Council held on 3<sup>rd</sup> October 2019 - see attached notes\*

**Agreed.**

19.106 To Receive Matters Arising from the Minutes not on the Agenda.

19.87 – PG 1 – No update regarding signage on A690

19.94 – PG 3 – The Chairman met with Officer from Durham County Council to discuss tarmacking of path on Moorfield who said it would take about a month to come back with a price. Other areas of concern where path is lifted, cut out, take three trees out, cracks in other areas, repair pieces of tarmac, make good cracks and screed footpath. The possibility of a short footpath on Moorfield onto Belmont Road to get a price for either tarmac or strips of wood filled with gravel. The Chairman to report back with information.

19.94 – PG 3 – The fence has been done on Broomside Lane land.

19.98 PG 5 – Durham County Councillor to chase up white lines for entrance to Belmont Community Centre.

19.98 PG 6 – Durham County Council Officer has been out to zebra crossing at Marshall Terrace and reported that parking issues are not a problem. It was agreed for Councillor EM to get a cost for installing traffic lights and report back. It was also agreed to re-consider doing away with two parking spaces and extend road markings either side in interest of safety.

**Received.**

19.107 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – Letters/E-mails for information.

1. P3 Claim Form (Parish Paths Partnership Grant) has been completed and posted to Durham County Council.

2. Re-Declaration of Compliance for Belmont Parish Council has been submitted to the Pensions Regulator.

3. Congratulations cards have been sent to Northumbria in Bloom 2019 Gold winners.

4. Thank you card received from Sherburn Football Club for the recent support from the Parish Council.

5. Belmont United Football Club will be re-painting the Pavilion and doing a general tidy up of the premises weekend commencing 16<sup>th</sup> and 17<sup>th</sup> November following a positive meeting with the Chairman earlier in the month. They are examining Durham Parish Council owned land for under 18s football, any marking out of pitches will be done at no cost to Belmont Parish Council.

**Received.**

19.108 To Consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for November 2019 meeting and has been incorporated into reports and presented to members.

**Agreed.**

19.109 To Consider Financial Matters\*

(a) To Receive Receipts and Payments during the months of October 2019

**Received and Agreed.**

(b) To Receive Bank reconciliation to end of October 2019

**Received and Agreed.**

(c) To Consider donation Request during the month of October 2019

(1) County of Durham School Benevolent Fund – **Agreed** £50.00

(2) St. Margaret's Centre - **Agreed** £50.00

A suggestion was made to recognise EM (NESM) by inviting him to the January Full Parish Council meeting in appreciation of all his hard work he has done in the Parish.

**Agreed:** An Award of £25.00 will be presented at the 9<sup>th</sup> January 2020 Full Parish Council meeting.

19.110 To Consider and Make Comment on Cemetery Reports.

(a) To Receive the report of burials during the month of October 2019.

(0)

(b) To Receive the report of Grave & Ashes Purchases during the month of October 2019.

(0)

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of October 2019.

(0)

(d) Ashes interred in Burial Plots during the month of October 2019.

(1)

**Received and Agreed.**

19.111 Beautiful Durham Competition 2019 results.

This years Beautiful Durham Competition was held in County Hall and attended by three members of the Planting Scheme Working Party, BH, RM and SL.

Belmont – Best Large Village

Durham Gilesgate Primary School -Best Horticultural Group

Belmont Allotments - Horticultural Group (Commendation).

Wantage Road - Best Kept residential area

Patterdale Close - Best Kept residential area (Commendation)

Coniston Close – Best medium sized house garden

Overall best entry - Durham Gilesgate Primary School

For information Durham Pride Team have nominated the Secretary of Belmont Allotments

for Champion of Champions Award.

**Received.**

19.112 To Discuss arrangements for this year's Senior Citizens Christmas Party.

The Clerk reported that the minibus was booked and residents had begun contacting the Parish Office to put their names down to attend. The Vice-Chair RM to be involved with prizes for the raffle.

**Agreed:** £50.00 limit for prizes

19.113 To Discuss this years Remembrance Sunday Service

It was reported that arrangements for this years Remembrance Service were in place starting at St Mary Magdalene Church at 10.00 am, 10.40 am at Belmont Memorial, Chairman to lay the wreath, cadet parade before Last Post and Reveille. Refreshments will be served afterwards in Belmont Parish Hall.

**Agreed.**

19.114 To Discuss signage for defibrillators.

A discussion took place regarding suitable locations for signage for defibrillators and the following agreed:-

- (1) Lamp post as you come into the Community Centre car-park
- (2) Lamp post at BMX track
- (3) Rear wall of the Community Centre.

**Agreed:** Parish Council to pay for signage.

19.115 Royal Garden Party Nominations 2020

Chairman proposed

Councillor EM seconded

Councillor SI (plus one other) to be nominated for Royal Garden Party 2020

**Agreed:**

19.116 To Receive Working Party Reports.

(a) Appeals Committee

No meeting was held this month

(b) Asset Task Group

No meeting was held this month.

(c) Cemetery Working Party

No meeting was held this month.

The Chairman of the Cemetery Working Party reported that two headstones which had been replaced had received positive comments.

It was reported the wood carving is getting done but no date has been given to date.

(d) Christmas Tree Working Party.

A Christmas Tree Working Party was held on Monday 28<sup>th</sup> October 2019 at 6.00 pm in Belmont Club - see attached notes\*

Councillor EM reported that some of the lights may be broken, new lights to be purchased if necessary.

(e) Complaints Procedure Committee

No meeting was held this month.

- (f) Finance Working Party  
No meeting was held this month.  
A meeting to be arranged in the near future.
- (g) Friends of Belmont Scrambles  
A report has been received and circulated to Councillors\*
- (h) Parish Newsletter Working Party  
No meeting was held this month.  
It was reported that all newsletters had now been delivered.
- (i) Personnel and Training Advisory Panel  
No meeting was held this month.
- (j) Planning Committee  
No meeting was held this month.
- (k) Planting Scheme Working Party  
A meeting was held on Friday 4<sup>th</sup> October 2019 at 9:30am in Belmont Community - see attached notes\*
- (l) Playground Development Committee  
No meeting was held this month.
- (m) Public Arts Group  
No meeting was held this month.  
It was agreed a follow up meeting be arranged after xmas regarding seating (106 monies) in the parish.
- (n) Area Action Partnership (AAP)  
There was nothing to report.
- (o) National Association of Local Councils (NALC)  
Councillor EF attended a recent meeting and reported the focus was on green issues which is prevalent at present.

#### 19.117 To Receive Reports from Ward Councillors.

##### Belmont

It was reported that parking issues at Cheveley Park Shops had improved considerably since the area was visited regularly by a Community Warden who has taken the appropriate action.

##### Carrville

A concern was raised regarding persistent dog fouling in front of a property in Swinside Drive. Suggested reporting to the Neighbourhood Wardens as an area to target and put up more prominent signs if possible.

##### Gilesgate Moor.

A concern was raised regarding parking issues at Willowtree shops.

It was reported that white lines will be put down from Belmont Road onto Willowtree Tree Avenue shortly.

A concern was raised regarding anti social behaviour in the long passageway behind the back of Tesco.

Various concerns were also raised regarding matters which had been raised during the month of October and which had been addressed by Country Council representatives (includes antisocial behaviour, dog bin issues, attempted burglaries and renewed requests for speed

bumps in Frank Street.

19.118 Council business (any item which has been brought to the attention of the Chairman for discussion during the meeting for approval or otherwise)

(a) General Election – for information the date of the General Election is Thursday 12<sup>th</sup> December 2019.

(b) Climate change.

19.119 Date of Next Meeting Thursday 5<sup>th</sup> December 2019 at 6:30pm in Belmont Community Centre.

**Agreed.**