

# Belmont Parish Council

## NO SMOKING POLICY

### **Introduction**

Second-hand smoking, breathing in other people's tobacco smoke, has been shown to cause cancers, heart and respiratory disease in non-smokers.

The Health and Safety at Work Act 1974 places a duty on employers to provide a working environment that is:

**'Safe, without risks to health'**

Belmont Parish Council acknowledges that second-hand tobacco smoke is both a public and work place health hazard and have therefore adopted this no-smoking policy.

### **Aims of the Policy**

The policy seeks to:

- ❑ Guarantee a healthy working environment and protect the current and future health of employees, customers and visitors
- ❑ Guarantee the right of non-smokers to breathe in air free from tobacco smoke
- ❑ To comply with Health & Safety Legislation and Employment Law
- ❑ Raise awareness of the dangers associated with exposure to tobacco smoke
- ❑ Take account of the needs of those who smoke and to support those who wish to stop

### **Restrictions on Smoking**

Smoking is not permitted in any part of the Belmont Community Association's premises, including the Parish Office and entrances, at any time by any person. This policy is in line with the Belmont Community Association's No Smoking Policy.

### **Visitors**

All visitors, contractors and deliverers are required to abide by the no-smoking policy. Staff members are expected to inform customers or visitors of the no-smoking policy. However they are not expected to enter into any confrontation which may put their personal safety at risk.

### **Vehicles**

Smoking is not permitted in vehicles being used on Belmont Parish Council

### **Support for smokers**

Supply information and contact details of local NHS Stop Smoking Services or the National Don't Give Up Giving Up free-phone helpline **0800 169 0 1 69**

### **Disciplinary Action**

Action taken against staff that disregard this policy will be in line with the Parish Council's disciplinary procedure.

### **Monitoring and reviewing**

This policy will be reviewed annually to ensure that it continues to meet the aims. The No-smoking policy Co-ordinator is:-

Clerk to Belmont Parish Council  
Parish Council Office  
Belmont Community Centre  
Sunderland Road  
Gilesgate Moor  
Durham  
DH1 2LL

Telephone Number:- 0191 3860664

**Comments related to the maintenance of this policy should be directed to the No-smoking policy Co-ordinator**

**Policy adopted by Belmont Parish Council at their 4 January 2007 meeting.**