

**Minutes of the Annual meeting of Belmont Parish Council Meeting held on Thursday 7th
May 2015 at 6.45 pm in Belmont Community Centre**

Present: Chairman Councillor D. J. Southwell , Vice Chair G. Robinson-Lundy, Councillors T. Charlton, J. Corrigan, B. Howarth, S. Inglis, J. Knight, E. Mavin, L. Mavin, R. Murphy, B. Muylaert, A.C. Walker, P. Conway.

Also present: Ms. C. Atkinson. (Parish Clerk)

15.01 Election of Chairman for 2015/2016 and signature of Declaration of Acceptance of Office

Councillor B. Howarth nominated Councillor D. J. Southwell;
Seconded by Councillor S. Inglis.
13 for - unanimous.

Agreed.

15.02 Election of Vice-Chairman for 2015/2016 and signature of Declaration of Acceptance of Office

Councillor D. J. Southwell nominated Councillor R. Murphy,
Seconded by E. Mavin.

13 for - unanimous.

Agreed.

15.03 Apologies for Absence

Apologies for absence were received from Councillors, K. Corrigan, D. Waggott.

**15.04 Chairman's Discretionary Fund for 2015/2016
Received and Agreed: £50**

15.05 Planning

Planning lists for the month of April 2015 Weekly/County wide Delegated will be attached to the minutes*

Declarations of Interest were received from Councillors P. Conway and D. J. Southwell.

15.06 Asset Register of Council Property

Belmont Scrambles £137,000.00
Belmont Cemetery £6,000.00
Moorfield Recreation Ground £45,000.00

The 2015/2016 Insurance quotation was received today from Zurich Insurance.

Received and Agreed

15.07 Annual Return

The External Audit date is 27th July 2015

Information Received.

15.08 Committees and Working Parties

Agreed: that there will be no changes to the Committees and Working parties list of members.

15.09 Representatives of Outside Bodies and Organisations

County Durham Association of Local Councils : Councillor A.C. Walker

Belmont Community Centre nominated : Councillors B. Howarth and R. Murphy.

Agreed : Unanimous

Agreed: to e-mail the Chairman of Belmont Community Association with the information

Area Action Partnership: Councillor J. Knight gave information about a PowerPoint paper to be printed and made available for collection from the Parish Office to all members, the heading of the powerpoint is Suicide For Safer Communities.

15.10 Calendar of Meetings for 2015/2016

Received.

15.11 Declarations of Interest

As 15.05.

15.12 Miscellaneous Reports

a) Police

There were no police present.

b) Community Warden Report

No warden present.

Agreed: for the Clerk to e-mail Mr. T. Collins and request information regarding dog fouling fines within the parish.

c) Members of The Public

There were no members of the public present.

15.13 Confirm and Sign the Minutes of the Parish Council Meeting held on the 2nd April 2015

Amendments: Pg 1/ Minute No: 14.200 B. Muylaert to B. Muylaert.

Minute No: 14.215 6.30 pm. To 7.00 pm.

15.14 Matters Arising from the Minutes not on the Agenda

There were no matters arising.

15.15 Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information

(a) Letters/ E-mails forwarded to:

1. Mr Baxter (Planning) Land North of Willowtree Avenue
2. N.E.S.M. (Cemetery Contract) acceptance
3. Sanderson (Cemetery Contract) declined
4. Batson (Cemetery Contract) declined
5. Zurich Insurance Renewal (1/6/2015)
6. Form received from Natural England to complete for the grant for the Scrambles,

- reference AGOO454911/2015
7. Received audit papers for 2014/2015 audit.
 8. PP3 award form parish paths £838
 9. Precept and Council Tax Grant received £76,065.50
 10. Register of Electors Monthly alterations received.

(b) Correspondence Tabled Items:

1. Clerks Magazine
2. Clerks and Councils Direct

Received

15.16 Risk Management in Relations to Items on the Agenda

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for February 2014 meeting and has been incorporated into reports and presented to Members.

Received.

15.17 Land at Broomside Lane

The Deeds for Broomside Lane were collected from Cooper Stott Solicitors by the Clerk. A conversation has taken place between Mr N. Cooper, Solicitors and the Chairman Mr D.J. Southwell regarding a piece of the site at Broomside Lane . When this information is received it will be presented to Full Council.

15.18 Wantage Road

Agreed: for the meeting minutes to be read by all members, any amendments by Monday next week through the parish office.

15.19 Cemetery Contract

Agreed: to e-mail Councillor J. Knight with Mr. Rob Howard's e-mail address and details.

15.20 Cemetery Reports

a) To Receive the report of Burials during the month of April 2015

(3)

b) To Receive the report of Grave and Ashes Purchases during the month of April 2015

(1)

c) To consider Memorial Erection and Additional Inscription Applications, April 2015.

(2)

d) Ashes interred in Burial Plots April 2015.

(0)

Received:

15.21 Financial Matters

Received and agreed.

15.22 Working Party Reports

Reports were received from:- Planning Committee, Playground Committee & The Friends of Belmont Scrambles.

a) Playground Development Committee information

It was reported that large stones have been moved at Moorfield Play Area.

Agreed: to contact Durham County Council Neighbourhood Services regarding moving stones back in place.

It was agreed to report problems regarding graffiti and dog bins in various areas to Streetscene.

The signage in the skate park needs replacing.

Agreed: for the Clerk to look at the previous specification of the signage and to forward it to Councillor E. Mavin by e-mail.

Report Received.

b) Planting Scheme Working Party Information

No meeting this month

c) Cemetery Working Party Information

No meeting this month

d) Friends of Belmont Scrambles Group Information

No meeting this month, report received.

e) Parish Plan Steering Group Information

No meeting this month

f) Planning Committee

No meeting this month, report received.

g) Finance Working Party

No meeting this month

h) Personnel & Training Advisory Panel

No meeting this month

i) Asset Task Group

No meeting this month

15.23 Ward Reports

a) Belmont Ward

Concerns were raised regarding fires on the Scrambles.

Councillor P. Conway agreed to speak to the Neighbourhood Inspector regarding incidents being logged.

Agreed: for a letter from the Clerk to be forwarded to the Chief Constable from the Parish Office regarding the 101 not giving a reference number for any reports given regarding fires

on Belmont Scrambles land and being advised to ring 999.

It was reported that the pathways have tarmac on them at the beauty salon situated at the Blue House shopping Centre

(b) Gilesgate Moor Ward

Councillor S. Inglis raised a concern of dog fouling outside the Hairdressers Shop on Willowtree Avenue.

A concern was raised regarding off road bikes on Willowtree Avenue.

A concern was raised regarding car park outside Belmont Community Centre, involving litter, hedge, tree and fence damage.

Councillor P. Conway suggested that Belmont Community Association and Belmont Parish Council collectively employ someone to check areas and litter pick etc.

Councillor E. Mavin suggested this item needed further discussion. Chairman D.J. Southwell suggested requesting public opinion.

(c) Carrville Ward

Councillor J. Knight raised a concern regarding Cemetery opening times.

Agreed: for the Clerk to speak to Mr. E. Malarkey for the skip gate to be kept locked at all times other than when a change of skip is required and also regarding the cemetery opening times.

Agreed: The decision was unanimous.

15.24 Any other Business, Date and time of next meeting Thursday 4th June 2015 at 6.30pm in Belmont Community Centre.

Application for flowerbeds Grant from Durham County Council.

Agreed: to forward to all members by e-mail, Councillor B.Muylaert.

The meeting closed at 8.17 pm.

Date -----

Signature -----