

**Minutes of Belmont Parish Council Meeting held on Thursday 2<sup>nd</sup> July 2015  
at 6:30pm in Belmont Community Centre**

**Present:** Chairman Councillor D. J. Southwell, Vice-Chair R. Murphy, Councillors T. Charlton, P. Conway, K. Corrigan, J. Knight, B. Howarth, S. Inglis, E. Mavin, B. Muylaert,

**Also Present:** Shirley Overton (Clerical Assistant)

**15.44 Apologies for Absence**

Apologies for Absence were received from Councillors J.Corrigan, L. Mavin, G.Robinson-Lundy, D. Waggott, A.C. Walker.

Apologies were also received from Police, Wardens and Parish Clerk

**15.45 Declarations of Interest**

Members Please Note :- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of interest were received from Councillors K. Corrigan and P. Conway regarding planning matters.

**15.46 Miscellaneous Reports**

**(a) Police**

Report received.

The next PACT meeting is to be held in Belmont Communal Hall, Thursday 6<sup>th</sup> August 2015 at 6.00p.m.

**(b) Community Warden**

There was no warden present.

**(c) Members of the Public**

There were no members of the public present.

**15.47 Planning Matters\***

Obtained from Durham County Council Planning Department for June 2015  
Councillor Howarth gave a full verbal report on all items presented.

**Notes of the Planning Committee Meeting held on 17<sup>th</sup> June were distributed to all members**

**\*DM/15/01689/RM - Land at Willowtree Avenue.**

**Agreed:** a) that the letter regarding the above application, agreed at the Planning Committee Meeting and submitted to the Planning Officer, be ratified;  
b) that Councillor Howarth should speak at the Planning Committee at Durham County Council on Tuesday 14<sup>th</sup> July 2015.  
c) Councillors K.Corrigan and P.Conway took no part in discussions.

**15.48 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 4<sup>th</sup> June 2015**

Minutes attached. \*

**Agreed.**

**15.49 Matters Arising from the Minutes not on the Agenda**

**15.37** Broomside Lane to be reported under 15.50

**Agreed.**

**15.50 Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information \***

**(a) Letters/ E-mails forwarded / Received:**

1. P3 Claim form/Part 1 posted
2. For information purposes a member of Belmont Parish Council Mr. G. Robinson-Lundy, has stated that he is an independent member and no longer a political party member.
3. It was reported that the Kissing Gate will be fitted and both gates will be welded by next week on the Scrambles.
4. **Transfer of land**  
The Parish Council has now received the Account fee from the Solicitors for the transfer of land from the Land Registry.(Cooper Stott)
5. Agreed Covenant for transfer of 10ft of land in width to Mr Nelson .

**Agreed:** that the form is to be signed by the Chairman and the Parish Clerk.

**(b) Correspondence Tabled Items:**

1. The Voice of Local Councils  
**Received.**

**15.51 Risk Management**

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for May 2015 meeting and has been incorporated into reports and presented to Members.

**Received.**

**15.52 Financial Matters\***

Finance documents outlining Receipts and Payment of Accounts

To receive receipts and payments of Accounts from 20<sup>th</sup> May 2015 - 30<sup>th</sup> June 2015  
in addition

- a) Cheque lists 30<sup>th</sup> March to 27<sup>th</sup> April 2015 - **Received.**
- b) Cheque list 27<sup>th</sup> April to 20<sup>th</sup> May 2015 - **Received.**
- c) Annual return 31<sup>st</sup> March 2015 - **Received.**
- d) Internal Auditors report - **Received.**
- e) Clerks report

In agreement with the Chairman the cheque list sheet will be a handout at each monthly meeting in order to have a complete monthly receipts and payments list.

**Received and agreed**

The quotes for North East Site Maintenance were presented for Winter planting.

**Received and agreed:**

**(a) To Consider Donation Requests**

(0)

**(b) Membership and Subscriptions**

(0)

**15.53 Cemetery Reports\***

**(a) To Receive the report of Burials during the month of June 2015**

(1)

**(b) To Receive the report of Grave & Ashes Purchases during the month of June 2015**

(0)

**(c) To Consider Memorial Erection and Additional Inscription Applications June 2015**

(2)

**d) Ashes interred in Burial Plots May 20<sup>th</sup> 2015**

(0)

**Received.**

**15.54 General Power of Competence**

**Agreed:** that this item be agended for September meeting.

**15.55 Refreshments for the Senior Citizens Party**

Councillor Howarth and Councillor Knight approached Belmont Community School regarding catering for the senior citizens Christmas Party. The school are more than happy to do the catering for this years party.

**Agreed:** for assistant head-teacher to attend the September Parish Council meeting to give a short presentation and offer suggestions.

**15.56 Moorfield Litter and dog fouling for discussion.**

A discussion was held regarding litter and dog fouling in the parish. From the discussion various points were raised.

E-mail received from Angela Hodgson to confirm that three PCSO were to be employed to cover all areas in the parish and to work with Neighbourhood Wardens.

Chairman has reported that two litter bins will be provided for the skate bowl park and car park.

The Chairman suggested a litter pick once a month to keep problem down with help from members of the Parish Council.

Joe Peat is the person to contact regarding the removal of dog fouling, residents to contact the Parish Office for the contact number.

Councillor Conway asked members to consider whether there is a litter/dog fouling problem or whether there is not a problem. If there is a problem look at ways of dealing with it if not move forward.

Councillor Mavin suggested doing more research into the problem by taking advice from Police/ Wardens and public.

**Agreed:**to revisit this in January 2016

**15.57 Cemetery Wall**

Councillor Howarth reported that a Cemetery Working Party had been held and that the material for the new coping stones had been discussed.

**Agreed:** that another meeting was needed and to look at another sample of coping stone before work commences.

**15.58 Committee / Working Party Reports**

**(a) Playground Development Committee information**

It was reported that an Insurance claim against the Parish Council had been raised due to a child being injured in Poplar Road Play Area, Carrville.

**(b) Planting Scheme Working Party Information**

Councillor Muylaert reported that the Mayor had come to Belmont Library to present the awards for the Art Competition.

**Agreed:** that a thank you letter to be sent to the Mayor of Durham.

**(c) Cemetery Working Party Information**

As discussed under item 15.14

**(d) Friends of Belmont Scrambles Group Information**

Scrambles report was emailed to all Councillors.

Coucillor Howarth emphasised the need for the farmer to be requested to cut meadows.

**(e) Planning Committee**

As discussed under item 15.04.

**(f) Finance Working Party**

No meeting held this month.

**(g) Personnel & Training Advisory Panel**

No meeting held this month

**(h) Asset Task Group**

No meeting held this month

**15.59 Ward Councillors**

**Belmont**

There was nothing to report.

**Carrville**

Councillor Knight reported that a resident had made an attractive display of flowers in garden plots on Broomside Lane.

**Agreed:** to write a thank you letter to her and to invite her along to the Northumbria in Bloom Summer judging.

**Gilesgate-Moor**

A concern was raised regarding a raised manhole cover outside B & Q it was agreed that this was a Durham County Council matter.

A concern was raised regarding youths on bikes outside shops. It was reported that warnings had been issued and that anyone who has concerns should report the matter to the neighbourhood incident number 101.

**15.60 Any Other Items of Interest to Note or for Inclusion on the next Agenda.**

**Date and time of next Meeting –Thursday 3rd September 2015 at 6.30p.m to be held at Belmont Community Centre**